

## Clachan Village Hall

### Booking Application/Hire Agreement (Regular Hires) made between Clachan Village Hall Committee and the Hirer specified below

<b>Hirer</b>	Name of Hirer:		
	Address of Hirer:		
	Tel:		
	Email:		
	Organisation (if applicable)		
	Registered Address of Organisation if different from above		
<b>Purpose/Description of Hire:</b>			
<b>Category:</b>			
<b>Total Cost of Hire as per schedule overleaf</b>	Deposit:	Monthly Charge:	Anticipated Annual Cost:
Signed by Hirer*:	Signed on behalf of Hall Committee:		
Date:	Date:		
*I the Hirer confirm that I have read and accept the terms and conditions of hire and agree to pay the hire charges and any other charges that may become due. I have read the generic Hall Risk Assessments and have attached a completed Risk Assessment form where required in respect of any specific project.			

Current from 1 October 2017

Regular Weekly/Monthly Hires							
<b>Specify Dates</b> Eg Every Wednesday or 1 <sup>st</sup> Monday each month							
<b>Specify Hours Each Date</b>							
<b>Specify Rooms</b> (Tick Box(es))	Main Hall	<input type="checkbox"/>	Small Hall	<input type="checkbox"/>	Kitchen (Oven)	<input type="checkbox"/>	<input type="checkbox"/>
<b>Monthly Charge</b> (rate for every room for every date per month) charged to each monthly invoice	£						
<b>Deposit</b> charged to first invoice	£						
<b>Total Anticipated Annual Charge</b> (monthly charge x no of months + deposit)	£						