

## Clachan Village Hall

### Marquee Hire

### Booking Application/Hire Agreement

made between Clachan Village Hall Committee and the Hirer specified below

<b>Hirer</b>	Name of Hirer:				
	Address of Hirer:				
	Tel:				
	Email:				
	Organisation (if applicable)				
	Registered Address of Organisation if different from above				
<b>Purpose/Description of Hire:</b>					
<b>Category:</b>					
<b>Period of Hire</b> (note the charge is based on a daily rate for each day of hire, not including assembly and dismantling)					
<b>Start Date:</b>	<b>End Date:</b>	<b>Total Days:</b>	<b>Daily Rate:</b>	<b>Total Hire Charge:</b>	<b>Deposit:</b>
<b>Total Hire Charge (including deposit)</b>			£		
Signed by Hirer*:			Signed on behalf of Hall Committee:		
Date:			Date:		
*I the Hirer confirm that I have read and accept the terms and conditions of hire and agree to pay the hire charges and any other charges that may become due. I have enclosed a completed Risk Assessment form where required in respect of any specific project.					

Current from 1 October 2017

**Clachan Village Hall  
Marquee Hire Additional Terms and Conditions**

The standard terms and conditions applying to the hire of the village hall will apply with like effect and appropriate modification to every hire of the Marquee. The following terms and conditions apply also to every hire of the Marquee.

**1 Additional Terms and Conditions Applying to Marquee Hire**

**1.1 Damage and Repair**

- (1) The Hirer is responsible for the safety, security and condition of the marquee during the period of hire and as such will be responsible for meeting the costs of any repairs that may be required for any damage however caused during the period of hire.
- (2) The Hirer will not make any unauthorised modifications to the structure of the marquee once erected; the Hirer will be responsible for the repair costs of any damage caused as a result of any such modification both during the period of hire and also between the end of the hire and the dismantling of the marquee.

**1.2 Deposit**

In addition to the hire charge a deposit is also payable at the time of applying for a booking which will be held to help defray costs which might fall to be met by the Village Hall, including repair of any damage which may be caused to the marquee or other equipment. The deposit is specified in the Scale of Charges and should accompany the application for booking. The deposit will be returned after the end of the hire provided the marquee and any other equipment has been left in a clean, undamaged and orderly condition. Payment of the deposit does not absolve the hirer from their responsibilities for insurance and indemnity specified elsewhere in the main terms and conditions.

**1.3 Indemnity**

The Hirer will be liable for:

- (a) the cost of repair of any damage however caused (including accidental or malicious damage, or weather) done to the marquee or any other equipment
- (b) all claims, losses, damages and costs made against or incurred by the Hall Trustees or Hall Committee, their employees, volunteers, agents or invitees in respect of damage to or loss of property or injury to persons arising as a result of the use of the marquee (including equipment) by the Hirer
- (c) all claims, losses, damages and costs made against or incurred by the Hall Trustees or Hall Committee, their employees, volunteers, agents or invitees as a result of any damage or nuisance caused to a third party as a result of the use of the marquee (including any equipment) by Hirer

The Hirer will indemnify and keep indemnified each Trustee and each member of the Hall Committee and their employees, volunteers, agents and invitees against any such liabilities as mentioned in clauses 1.1 and 1.3 above.

- 1.4 Where the hire of the marquee is for use elsewhere than on the premises of Clachan Village Hall, any hire is subject to the appropriate representative of the Hall Committee being satisfied as to the safety and suitability of the site in all respects.

The marquee will be transported, erected and dismantled by a representative of the Hall Committee and the Hirer will be responsible for such transportation and erection charges.