

Facilities

The Main Hall is 13m x 6.5m approx. Chairs and Tables are available. The Hall is light with several large windows. The Hall capacity is 80 maximum. The Small Hall is 5mx3m approx.

The Kitchen is fitted with units, cooker, fridge/freezer, urn, micro-wave, sink and plenty of crockery to cater up to 80 people,

At the entrance lobby, there are cloakrooms which include disabled facilities. There is disabled access to the hall. Outside there is a parking area with 30 plus spaces available.

There is a marquee which can be hired for on-site or off-site use. Please contact Mike Stanesby for further information 01880 740647.

The Hall possesses a licence for playing live or recorded music for non-commercial events.

Information

Electricity Controls/switches are as follows –

Main Hall Lights are controlled from a switch on the right-hand wall through the right-hand kitchen door. Otherwise lighting switches are located at doors to individual rooms.

Heating radiators are controlled individually from a switch adjacent to each radiator.

Cooker main switch is located to the left of the cooker; overhead extractor fan switch is to the right of the cooker. There is a water heater under the sink – control switch to the left of the sink.

Location of fire equipment is as follows –

Main Entrance – 1 Water Fire Extinguisher

Fire Escape Door centre of Main Hall – 1 Foam Extinguisher

Kitchen – 1 Powder Extinguisher and 1 Fire Blanket

First aid box is located in the kitchen together with the accident book

Buckets and sponges for cleaning floor spillages are located in the kitchen.

A sack trolley for moving heavier items is located in the small meeting room.

The track leading to the Hall is private and must not be obstructed; cars should only be parked in the car park area.

NB: Any requirements out with these terms please contact the Booking clerk Mike Stanesby 01880 740647 or Secretary Zoe Weir 01880 740637

Appendix 1

Category classification for regular Hall uses:

User group	Category
Art show	2
Arts and Craft	2
Bowls club	0
Choir practice (local)	1
Clachan Village Hall Committee	0
Community Council	1
Dunskeig singers	1
Flower Festival	2
Harvest Supper	1
History group	1
Old Pals club	1
Pantomime Club *	See below
School	1
Small holders group	3
Tai Chi	1
Wind Farm Trust	1
Women's Guild,	1
WRI	1
Youth Club.	1

***Pantomime:** The Pantomime group will be charged at old Cat.1 rates until 1.10.17. From 1.10.17 the new category 1 rates will apply. When the performances start, including dress rehearsals, Category 2 rates will apply. Electricity charges will be levied in line with recorded usage when in excess of the given allowance for all users which has yet to be defined.